

## RISK ASSESSMENT

Name of person who carried out the RA: Suzanne Charlesworth	Date RA originally carried out: 25 <sup>th</sup> May 2020				
Work activity or premises area assessed: Coronavirus - risks associated with coronavirus (COVID-19) and includes the 'System of controls' This is the set of actions early years settings must take. They are grouped into prevention and response to any infection.	Date RA was reviewed and updated:				
	01/06/2020	03/08/2020	04/09/2020	30/10/2020	11/01/2021
	02/06/2020	20/08/2020	06/09/2020	03/11/2020	15/03/2021
	03/06/2020	01/09/2020	08/09/2020	27/11/2020	19/03/2021
	08/06/2020	01/09/2020	29/09/2020	05/01/2021	13/04/2021
	03/07/2020	01/09/2020	13/10/2020	08/01/2021	15/05/2021
19/07/2021	30/11/2021				
The following statutory guidance and government guidance, HSE, PHE and NHS guidance is being adhered by Kamelia Kids, in addition to this risk assessment.	Guidance links				
MAIN GUIDANCE being followed PHE Southeast Educational Settings Outbreak Pack	Hard Copy only				
Updated November 2021 Actions for early years and childcare providers during the coronavirus outbreak	<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1037195/Actions_for_early_years_and_childcare_providers_during_the_COVID-19_pandemic.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1037195/Actions_for_early_years_and_childcare_providers_during_the_COVID-19_pandemic.pdf</a>				
The risk assessment sits alongside our Operating Procedures and Coronavirus Policy and existing Policy and Procedures. This risk assessment outlines the required actions that should be taken to protect employees, children, and their families/ carers and visitors from a potential coronavirus infection.					

Area Description	HAZARD Who may be harmed and how	Control Measures Already in Place	Risk Level (H-M-L)	Further Action Required	Person Responsible
Staff	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus.</p>	<p>1) Share this risk assessment - ongoingly - with the team so they understand the risks in nursery and gain their ideas about anything that they would like to be added.</p> <p>2) Staff should only attend the nursery if they are symptom free, having completed the required isolation period or achieved a negative test result.</p>	M		All employees of Kamelia Kids

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	Contact with persons who may have been exposed to coronavirus	<ol style="list-style-type: none"> <li>3) Nursery Operations Director and or Deputy Nursery Manager will risk assess the health and well-being for returning staff.</li> <li>4) Meetings to be conducted with good ventilation.</li> <li>5) All staff returning from a country where quarantine is required will be expected to do so. Once their quarantine period is completed you can return to work. Note, only the people who are returning from abroad need to isolate, not the whole household. The requirement to isolate depends on the published guidance at the time the person re-enters the UK.</li> <li>6) All staff to complete twice weekly Lateral Flow test, report to NHS result and to NOD.</li> </ol>			
Children	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Only children who are symptom free or have completed the required isolation period should attend or achieved a negative test result.</li> <li>2) Lead Practitioners will risk assess the health and well-being for returning children.</li> <li>3) Spare clothes should remain in the nursery in a named bag - not plastic carrier bag - and left at nursery.</li> <li>4) Soiled or wet clothing will be place in a nappy sack.</li> <li>5) Children can bring a comforter into nursery - these maybe washed in nursery i.e., muslin cloth. NO soft toys or toys from home. This is in place to minimise items from home to nursery and home again.</li> <li>6) Sun cream will be applied by the nursery staff wearing a fresh pair of gloves per child.</li> <li>7) All children returning from a country where quarantine is required will be expected to do so. Once their quarantine period is completed you can return to work. Note, only the people</li> </ol>	M	<p>Parents worried about symptoms should use the NHS 111, and or NHS online.</p> <p>Testing is now available for all with symptoms. Where there are symptoms, parents/ carers are strongly recommended to take part in the government's testing programme for COVID-19 and ensure that the results are communicated to the Nursery Operations Director.</p> <p>If the test results reveal that the child has contracted COVID-19, please notify the Nursery Operations Director.</p> <p>Any confirmed cases of coronavirus (Covid-19) in the</p>	<p>All Room employees of Kamelia Kids</p> <p>Parents</p>

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		<p>who are returning from abroad need to isolate, not the whole household. The requirement to isolate depends on the published guidance at the time the person re-enters the UK.</p> <p>8) Settling in - parents are in attendance, social distancing between parents and staff is encouraged and face masks must be worn by parents.</p>		<p>setting (either child or staff member), and/or if the setting is advised to close as a result, should be swiftly reported to Ofsted through the online incident notification form.</p>	
SEND Children	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) Care will be needed in supporting children with SEND in the nursery: consider social, emotional, and mental health needs and progress with learning and development or missed diagnosis because of a period of absence.</p>			<p>SENDCO</p> <p>Assistant SENDCO</p> <p>All Room employees of Kamelia Kids</p> <p>Parents</p> <p>Carers</p>

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<p>Wraparound care</p>	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Parents are reminded that children should attend one provider where possible. However, this may not be possible in some circumstances.</li> <li>2) Kool Kids will operate in the pre school room.</li> </ol>	<p>M</p>		
<p>Parents</p>	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Only <i>one</i> parent/ carers who are symptom free and or have completed the required isolation periods or achieved a negative test result will be able to drop off or collect their child/ren.</li> <li>2) Only <i>one</i> parent/ carer who are settling in children will access to the nursery.</li> <li>3) Parents visiting and settling in children, <b>MUST</b> always wear a mask, except if they are exempt - proof must be shown to the Nursery Operations Director</li> </ol>	<p>M</p>	<p>In exceptional circumstances if a child is in distress parent/ carer can enter further into the nursery.</p>	<p>All Room employees of Kamelia Kids</p> <p>NOD</p> <p>Nursery Office Administrator</p> <p>Parents</p>
<p>Drop off/ collection</p>	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i></p>	<ol style="list-style-type: none"> <li>1) Only one parent/ carer can drop off/ collect from our main entrance for Daisy and Poppy.</li> <li>2) Only one parent/ carer can drop off/ collect from Wildlife and Beach Garden is for Bluebells. There will be no further access into the nursery.</li> </ol>	<p>H</p>	<p>Parent and Carers will not access the building - unless this is for a confidential conversation. Staff will store and return buggies for parents.</p>	<p>All employees of Kamelia Kids</p> <p>Parents</p>

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	<p>Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>3) Ideally social distancing will be practiced and maintained when parents are waiting to drop off or collect their child/ren.</li> <li>4) The main arrival entrance has measures in place to minimise contact between parents and other children and staff members. One parent at a time.</li> <li>5) A hand sanitiser position outside both entrances for children, settling in parents and professional visitors use, prior to entering the building</li> </ol>			
Social Distancing	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Care routines including provision of meals, nappy changing, and toileting will be within the space allocated.</li> <li>2) Children will be spaced at mealtimes and where possible throughout the session.</li> <li>3) In the sleep room distancing of the beds/cots is in place.</li> <li>4) Staff to avoid any physical contact including handshakes, hugs etc with other staff, parents, carers.</li> </ol>	M	<p>It is vital for children's well-being that staff provide 'professional love', whilst observing safe measures to protect one another.</p> <p><a href="https://www.eymatters.co.uk/early-years-professional-love/">https://www.eymatters.co.uk/early-years-professional-love/</a></p>	All employees of Kamelia Kids
Face Masks	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p>	<ol style="list-style-type: none"> <li>1) The government is not recommending universal use of face coverings in early years education and care settings - in rooms because the system of controls.</li> <li>2) Masks to be worn by staff in communal areas and corridors.</li> <li>3) Nursery staff on 'school run' are required to wear a face mask.</li> <li>4) Parents visiting and settling in children, contractors and professional visiting <b>MUST</b> always wear a mask, except if they are exempt</li> </ol>			All employees of Kamelia Kids

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	Contact with persons who may have been exposed to coronavirus	<p>- proof must be shown to the Nursery Operations Director.</p> <p>5) Parents/ carers dropping off and collecting children are required to wear face masks.</p> <p>6) Staff taking in children and carrying out handover are required to wear facemasks.</p> <p>7) If you have a disability lanyard that exempts wearing facemasks, these must be worn.</p>			
Exposure to Covid-19  Ill Health staff and children	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) If a child becomes unwell - take child to one of the designated isolation areas i.e., Parents Room for Daisy and Poppy and Group room for Bluebell.</p> <p>2) Staff to wear apron/mask, goggles, and gloves and or if unable to wear all or some of the PPE stay 2 metres apart.</p> <p>3) Parents will be contacted and required to collect their child immediately.</p> <p>4) Same process applies to staff members if they become unwell.</p> <p>5) The children's room and isolation room will be thoroughly cleaned and disinfected.</p> <p>6) PPE disposed of in yellow bags and bin.</p> <p>7) Once symptomatic, all surfaces that the child/ staff member came into significant contact with must be cleaned and disinfected.</p> <p>8) All surfaces and objects which are visibly contaminated with body fluids and potentially contaminated high-contact areas such as toilets, door handles, telephones, etc.</p> <p>9) Communal areas where a symptomatic child/ staff has passed through and spent minimal time in i.e., such as corridors which are not visibly contaminated with bodily fluids do not need to be specially cleaned and disinfected.</p>	M	Eye protection to be worn if exposure to coughing/ spitting.	All employees of Kamelia Kids

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		10) Parents and staff will be informed that there is a suspected case of Covid -19.			
Emergency contact details and procedures	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Parents/ Carers to provide up to date contact details to Nursery Office Administrator. N.B. ensure that it is not an individual shielding.</li> <li>2) Staff to provide up to date contact/emergency details to NOD. N.B. ensure that it is not an individual shielding.</li> <li>3) Emergency evacuation procedures apply, as per our Fire policy and our assembly point is unchanged.</li> </ol>	L		<p>All employees of Kamelia Kids</p> <p>Nursery Office Administrator Parents</p>
Handwashing	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Handwashing posters in toilets for children are in place to encourage hand hygiene and how to do it.</li> <li>2) Staff will supervise/ role model how to do it with children.</li> <li>3) All children and staff must wash their hands upon arrival at the nursery and regularly throughout the day.</li> <li>4) Children are actively encouraged to avoid touching their face.</li> <li>5) Children will be supported in age-appropriate ways to understand the steps they can take to keep themselves safe including regular handwashing and sneezing into a tissue and disposing of the tissue in a lidded bin.</li> <li>6) Use hand sanitisers in between handwashing.</li> </ol>	M	<p>Wash thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub / sanitiser ensuring that all parts of the hands are covered.</p> <p>All to clean their hands regularly, including:</p> <ul style="list-style-type: none"> <li>▪ when they arrive at the setting</li> <li>▪ when they return from breaks</li> <li>▪ when they change rooms</li> <li>▪ before and after eating</li> <li>▪ after using the bathroom</li> </ul>	All employees of Kamelia Kids
Cleaning	<p><i>Who:</i> Children Parents/ Carers</p>	<ol style="list-style-type: none"> <li>1) An enhanced cleaning schedule has been implemented with our cleaning providers, includes all high touch surfaces.</li> </ol>	M		All employees of Kamelia Kids

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	<p>Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>2) Staff are cleaning daily the furniture, surfaces and children's toys and equipment - using disinfectant 2-3 times a day on all high touch surfaces and before and after meals.</li> <li>3) Communal surfaces and areas - door handles, toilets, kitchens, touch points and hand washing facilities are cleaned and sanitized 2-3 times throughout the day by staff and the cleaners.</li> <li>4) Nursery is fully 'fogged' 2 times a week.</li> <li>5) Outside equipment and resources to be cleaned daily.</li> </ol>			
Waste disposal	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) All waste must be disposed of in a hygienic and in safe manner daily i.e., food waste, nappies.</li> <li>2) Tissues and paper hand towels must be immediately disposed of in a lidded bin, preferably foot operated and emptied regularly through the day.</li> <li>3) All waste that has been in contact with a suspected child/ staff member, including used tissues, and masks if used, should be put in a black bin bag, and tied. The bag should then be placed in a second yellow bag and tied. It should be put in the safe place and marked for storage until the Covid 19 test result is available.</li> <li>4) If the individual tests negative, this bag can be put in the yellow waste.</li> <li>5) Should the test be positive, the current government guidelines will provide instructions about what to do with the waste.</li> </ol>	M	Safe place is in the backyard, to right of the portacabin in a silver lidded box.	All employees of Kamelia Kids
Laundry	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p>	<ol style="list-style-type: none"> <li>1) All items within the nursery requiring laundering must be washed in line with NHS laundry guidelines - 60-degree wash.</li> <li>2) Items such as towels, flannels and bedding will not be shared by children.</li> </ol>	L		All employees of Kamelia Kids



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	<p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>				
Ventilation	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Indoor offices, rooms are to be kept well ventilated in good weather - leaving windows and doors open where possible.</li> <li>2) In colder, wet weather ventilation is still required with windows being left open.</li> <li>3) Priorities must consider the fire safety/safeguarding of the children and staff.</li> </ol>	L	<p>Evidence suggests that the virus is less likely to be passed on in well-ventilated buildings and outdoors.</p> <ul style="list-style-type: none"> <li>▪ opening high level windows in preference to low level to reduce draughts</li> <li>▪ increasing the ventilation while spaces are unoccupied</li> <li>▪ providing flexibility to allow additional, suitable indoor clothing</li> <li>▪ rearranging furniture where possible to avoid direct drafts</li> </ul> <p>Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</p>	All employees of Kamelia Kids
Supply of PPE	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p>	<ol style="list-style-type: none"> <li>1) Government guidance is that PPE is not required for general use in early years' settings to protect against COVID-19 transmission.</li> <li>2) PPE should continue to be worn as normal i.e., children/staff -paper hand towels; Staff - gloves and aprons.</li> </ol>	L		<p>All employees of Kamelia Kids</p> <p>Nursery Office Administrator</p>

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	<p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>3) We will ensure there is enough to meet all children's and staff needs.</p> <p>4) Masks are not a requirement in rooms.</p>			NOD
Activities/ toys/ resources	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) All activities are risk assessed and due consideration is being given to any adaptations to usual practice.</p> <p>2) Playdough/ sand and water play changed daily.</p> <p>3) Staff are washing the resources/ equipment daily.</p> <p>4) Resources shared between rooms should be cleaned prior to sharing/ returning.</p>	M		All employees of Kamelia Kids
Kitchen	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) Follow Safer Food Better Businesses (SFBB) guidance procedures for operation and cleaning.</p>	L		All employees of Kamelia Kids  Leilah

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<p>Food and drink</p>	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) No sharing of food.</li> <li>2) Staff water bottles cleaned daily</li> <li>3) Children use nursery cups/ beakers.</li> <li>4) Breakfast cereals to be stored in plastic containers - access by staff only.</li> </ol>	<p>L</p>	<p><b>Zebedee's Covid Policy:</b> ‘We would like to reassure you that all our staff, including drivers, chefs and administration staff, continue to observe the social distancing and additional safety procedures.... All staff are provided with the appropriate PPE - for drivers this includes face masks, gloves, hand gel and surface sanitiser for use in between stops. All vehicles are also thoroughly cleaned before departure and upon return to our unit. Our drivers will deliver to the nursery door and will not enter the nursery premises. We...ask that nursery staff have empty boxes ready for collection at the door each day.</p>	<p>All employees of Kamelia Kids</p>
<p>Transport, travel, and car park</p>	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Wherever possible staff and parents should travel to the nursery alone, using their own transport.</li> <li>2) If using public transport, follow current guidance</li> </ol>	<p>M</p>		<p>All employees of Kamelia Kids</p>

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COSSH	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p> <p>Ingesting, absorption, and inhaling</p>	<ol style="list-style-type: none"> <li>1) Ensure D10 is used on all surfaces - follow cleaning/ infection control procedures.</li> <li>2) All cleaning products to be stored under counters away from food.</li> <li>3) Comply with safety data sheet</li> </ol>	L		All employees of Kamelia Kids
RIDDOR  Reporting to DfE	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<ol style="list-style-type: none"> <li>1) Make a report under RIDDOR (The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) when:             <ol style="list-style-type: none"> <li>a. an unintended incident at work has led to someone's possible or actual exposure to coronavirus. This must be reported as a dangerous occurrence.</li> <li>b. a worker has been diagnosed as having COVID 19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.</li> <li>c. a worker dies because of occupational exposure to coronavirus.</li> </ol> </li> </ol>	L	Follow - <a href="https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm">https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm</a>	All employees of Kamelia Kids
Vulnerable adults/ children	<p><i>Who:</i> Children Parents/ Carers</p>	<ol style="list-style-type: none"> <li>1) Nursery to keep in regular contact with parents of vulnerable, report concerns to relevant service.</li> </ol>	H		All employees of Kamelia Kids

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	<p>Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>2) Designated Safeguarding Lead, to always be in nursery.</p> <p>3) SENDCo and Assistant SENDCO to be available for staff, families, and children.</p>			Parents
Operational	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) The risk assessment should be displayed on our website.</p> <p>2) The risk assessment must be review and updated regularly.</p> <p>3) The risk assessment to be shared with the Trustees, staff, and parents/ carers.</p> <p>4) Staff who are paediatric first aid must be in each room.</p>	L	In the event of a major incident the MICAP will be put into action.	All employees of Kamelia Kids
Visitors & Professionals & Student Placement	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p>	<p>1) Attendance in the nursery is being kept to children and staff.</p> <p>2) We will limit visitors and professionals to enter the nursery i.e., building maintenance, health professionals.</p> <p>3) Essential professionals such as social workers, speech and language therapists, or professionals to attend the setting as required. If they need to attend in person, they should closely follow the protective measures in the setting, and the</p>	L	<p>Where essential visits are required i.e., maintenance these are made outside of the usual nursery operational hours where possible.</p> <p>Prospective parents visiting/ settling a child into the nursery will need to follow our guidance:</p> <ul style="list-style-type: none"> <li>▪ Follow our hand hygiene practices.</li> </ul>	All employees of Kamelia Kids

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	Contact with persons who may have been exposed to coronavirus	<p>number of attendances should be kept to a minimum.</p> <p>4) All visitors <b>MUST</b> always wear a mask, except if they are exempt - proof must be shown to the NOD. They are responsible for safely disposing the mask.</p> <p>5) Southern Book bus staff will be required to sign in and must wash hands. Masks do not need to be worn. The story time will be spent in the garden, weather permitting, or in the Snowdrops room.</p> <p>6) Nursery staff can enter the Book bus one at a time to select books and must follow their guidance.</p> <p>7) Student placements are permitted and will adhere to this RA and the nursery policy and procedures.</p>		<ul style="list-style-type: none"> <li>▪ Where possible do not touch doors/ furniture.</li> <li>▪ Only one parent/carer can visit and attend the settle.</li> <li>▪ Prospective parents are shown around at 10am, 2pm or after 6pm.</li> <li>▪ Prospective parents will be shown main room and view entire nursery via virtual tour.</li> <li>▪ Where possible settling in the garden for most of the time.</li> </ul>	
Contact with packages (food, stationary, post deliveries) or items handled by persons who may have been exposed to coronavirus	<p><i>Who:</i> Children Parents/ Carers Staff/ Visitors</p> <p><i>How:</i> Contact with persons suffering from coronavirus</p> <p>Contact with persons who may have been exposed to coronavirus</p>	<p>1) All existing risk assessments will be maintained and followed.</p> <p>2) There is currently no perceived increase in risk for handling post from specified areas.</p> <p>3) Kitchen staff to maintain good hygiene in line with Safer Food Better Business (SFBB).</p>	L		All employees of Kamelia Kids